



## **Appointment Committee Meeting Agenda**

Monday, September 12, 2016

4:00 P.M.

Conference Room 204

1. Acceptance of 5/2/2016 Minutes
2. Appointing a Committee Chair
3. Open Session
4. Review of Board and Committee Applications
  - a. Nominations

*The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).*

5. Adjournment



## Appointment Committee Meeting Agenda

Monday, May 2, 2016

4:00 P.M.

Conference Room 204

**Present:** Councilor Titus, Jim Pross, Sue Clements-Dallaire, City Clerk

**Absent:** Councilor Burns

**The meeting was called to order at 4:08 PM**

Motion was made by Councilor Titus and seconded by Councilor Pross to chair the meeting. Passage 2-0.

### Open Session

Tizz Crowley commented that she supports the appointment process but feels that changes are needed, adding that she will submit some recommendations.

She stated that she came to ask that the Committee consider her application for the Parks and Recreation Advisory Board and to consider a balance of interest and experience, a balance of men and women if possible, and to make sure all ages are considered. She noted that the recreation is not just for sports and athletics, it includes leisure and lifestyle. Under the current ordinance, Parks and Recreation fall under a single Board and it is her feeling that Parks should fall under Conservation. She also asked that the Appointment Committee look seriously at Misty Edgcombe's application and consider nominating her to this board.

#### 1. Acceptance of 2/29/2016 Minutes

Motion was made by Councilor Titus and seconded by Councilor Pross to accept the minutes of the 2/29/2016 meeting. Passage 2-0.

#### 2. Review of Board and Committee Applications

##### a. Nominations

*The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).*

Motion was made by Councilor Pross and seconded by Councilor Titus to enter into executive session pursuant to 1 M.R.S.A. §405 (6)(A). Passage 2-0, time 4:25 PM.

# Appointment Committee Meeting Minutes

May 2, 2016

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Motion was made by Councilor Titus and seconded by Councilor Pross to come out of executive session. Passage 2-0, time 5:00 PM.

Motion was made by Councilor Titus and seconded by Councilor Pross to postpone the nominations to the Parks and Recreation Advisory Board until the next Appointment Committee Meeting, date to be determined. Passage 2-0.

Motion was made by Councilor Titus and seconded by Councilor Pross to nominate Samuel Scogin to the Planning Board with a term expiration of 1/1/2017.

Motion was made by Councilor Titus and seconded by Councilor Pross to nominate Robert Gardner to the Cable TV advisory board with a term expiration to be determined by the Chair of the Board in accordance with the interlocal agreement. Passage 2-0.

Motion was made by Councilor Titus and seconded by Councilor Pross to postpone the nominations to the Conservation Commission until the next Appointment Committee meeting, date to be determined. Passage 2-0.

### 3. Adjournment

Motion was made by Councilor Titus and seconded by Councilor Pross to adjourn. Passage 2-0, time 5:09 PM.

Respectfully submitted,



Susan Clements-Dallaire, City Clerk



## CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/13/16

Last name: KIRK First name: MARCUS Middle initial: M

Residence address: 365 LAKE STREET Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 753-1285 Work phone: NA Cell phone: (804) 317-2499

Email address: MAXWELLKIRK@MSN.COM

Current occupation: SEMI-RETIRED ARCHITECT

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): BACH OF ARCHITECTURE + 40+ YRS. IN ARCHITECT, PLANNING & WITH COMMUNITY DEVELOPMENT

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                            | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). *I enjoy sports and want to further opportunities for our youth. I'm also interested in developing more art or cultural opportunities for the community.*

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). *I have no developed agenda as yet but my interest & concerns are as listed above. I am concerned about our water and environmental quality.*

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? *from a friend who is on another board*

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Marcus M. Kuh Date: 4/12/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>4-13-16</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 30 AUGUST 2016

Last name: BLOMDEAU First name: BENOIT Middle initial: \_\_\_\_\_

Residence address: 55 WESTERN PROM Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 2074022024 Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email address: BENOITBLOMDEAU@GMAIL.COM

Current occupation: SURGEON

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): MD - MBA

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input checked="" type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I HAVE LIVED IN THIS COMMUNITY FOR SIX YEARS AND I LOVE IT. I WOULD LIKE TO SERVE TO THE BEST OF THE NEEDS

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). BRING MY SKILLS AND COMPETENCIES TO

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? ALTERNATE ETHIC COMMITTEE MEMBER

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? YES MANY INSTANCES OF MEMBER OF HOSPITAL COMMITTEES CHAIR, AUDIT COMMITTEE FOR CENTRAL BUSINESS AREA  
~~MEMBER ADVISORY COMMITTEE~~

Dates served (if known)? 2011-2012

How did you learn of this vacancy? BOARD ON THE WALL AT CITY HALL

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 8-30-2016

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

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TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

MD = 1992 UNIVERSITY OF TOURS, FRANCE

MBA = 2013 UNIKC, Bloch School of MANAGEMENT

MEMBER AND CHAIR POSITIONS

CHAIR. FINANCE/AUDIT FOR CENTRAL SURGICAL ASSOC

CANCER COMMITTEE UNIKC 2011-13

MEMBER. FINANCE COMMITTEE UPA 2011-2013





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 5-10-16

Last name: Barrett First name: Janice Middle initial: E

Residence address: 1007 Hotel Rd Ward: 3

City: Auburn State: ME Zip code: 04210

Home phone: 207-252-0387 Work phone: 207-782-3258 Cell phone: \_\_\_\_\_

Email address: jcallahan34@yahoo.com

Current occupation: Property Manager

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): \_\_\_\_\_

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                            | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). See attached

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

yes Auburn PAC Board 2012 - Jan 2016

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? Through Dave Gonzalez

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Janece Baer Date: 5-10-16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 5-10-2016  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

As a proud resident of Auburn, I would be honored to join the Parks & Rec Advisory Board. I purchased my home in Auburn about a year ago and knew Auburn was the city I wanted to make my "home." Working with the Housing Authority as well as Auburn PAL has helped me learn what a thriving community the city of Auburn is. I still plan to continue volunteering with the children at PAL from time to time. As Vice President on the PAL board, I missed the direct connection to the children as I was too busy "behind the scenes. "

Being on the Advisory Board for Parks & Rec would still allow for an opportunity to work with the community members of Auburn. I am passionate about community youth programs and like the opportunities given by the Rec Department in our area and would like to be a part of the growth of such programs. Due to working with youth currently in the Housing Authority and my diverse experience I am confident I would be a great asset to your board.

# Janice Barrett

1007 Hotel Rd  
Auburn, ME 04210  
Cell: (207) 252-0387  
Email: [jcallahan34@yahoo.com](mailto:jcallahan34@yahoo.com)

## *Education*

B.S. Business Administration  
University of Southern Maine  
Portland, ME  
September 1994-December 1995

Business Administration, Human Resources Management, and Psychology Courses  
Plymouth State College-University of New Hampshire  
Plymouth, NH  
September 1991-May 1994

## *Professional Experience*

June 2012-Present

Residential Property Manager

Auburn Housing Authority-Auburn, ME

- Successfully manage 5 properties with 285 units (elderly, disabled, and family housing) by promoting harmonious relationships among tenants, Authority personnel and members of the community.
- Represent the Authority in evictions through a strong knowledge of landlord/tenant laws.
- Perform move in/move out inspections to ensure decent, safe and sanitary conditions.
- Work with architects, consultants and the Director of Maintenance to review, analyze and make recommendations concerning replacement and purchase or non-expendable equipment and other capital expenditures.
- Enforce rent collection policies and negotiate late rent agreements when necessary.
- Reduced the delinquency rate of rent payments by over 20%.
- Member of the Reasonable Accommodation Committee reviewing requests and making recommendations to Executive Director.

December 2011-June 2012

Medical Billing Representative

EMG-Portland ME

- Resolved phone and email inquiries from customers, providers and insurance carriers.
- Managed AR Lists
- Posted Payments
- Posted Charges
- Processed Refunds

## *Barrett Continued Page 2*

May 2010-September 2010

Health Coach

OMC –Leeds, ME

- Primary Liaison between OMC and Cianbro Construction
- Participated in weekly health coach educational opportunities
- Coordinated numerous visits to 11 different job sites coaching over 250 team members
- Utilized motivational interviewing to help produce lifestyle changes.
- Researched and contributed to monthly company newsletters

September 2008-April 2010

Medical Billing Representative

PPMC-Lewiston, ME

- Opened and resolved closing accounts
- Monitored and tracked budgets for accuracy as well as profit/loss
- Trained and mentored new employees in medical billing
- Resolved phone and email inquiries from customers, providers and insurance carriers

February 2001-June 2008

Property Manager

Country Side Management, Inc. –Auburn, ME

- Effectively managed three mobile home communities with over 350 units.
- Reduced the rent delinquency from over 10% to under 5%
- Reduced the vacancy rate by 25%
- Upheld state statutes including eviction processes
- Developed resident services and activity programs for seniors and children

## *Other Experience*

May 2011-Present

Wait Staff

Uncle Moes Restaurant-Sabattus, ME

## *Professional Development*

- Public Housing Management Certification, 2012
- Fair Housing Training, 2015
- Mental Health CPR, 2016
- MREMA committee member , 2012-present
- Leadercast Training/Committee member, 2012-present
- Served as Vice President of the Auburn Police Activities League (PAL) , 2012-2016
- Volunteer with Auburn PAL, 2012-present

## *References*

Liz Allen, Auburn, ME

207-318-8710

Ann and Dan Dion, Sabattus, ME

207-740-5881

Allison Hopkins, Lewiston, ME

207-212-8481

## Susan Clements-Dallaire

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**From:** Janice [jcallahan34@yahoo.com]  
**Sent:** Thursday, September 01, 2016 1:00 PM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Parks and Rec Advisory Board

Hi sue!  
I'm definitely still interested! Thank you

Sent from Janice Barrett

On Aug 31, 2016, at 8:46 AM, Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

Hi Janice,  
Back in May, you submitted an application to serve on the Parks and Recreation Advisory Board. The Appointment Committee will be meeting on Sept. 12 to review applications and make their nominations which will be presented to the full Council at the Sept. 19<sup>th</sup> meeting for Appointment. Since it has been a few months since you submitted your application, I just wanted to confirm that you are still interested in being considered for this Board.  
Thank you!  
Sue

*Susan Clements-Dallaire*

**Susan Clements-Dallaire, CCM, CMC**  
City Clerk & Registrar of Voters - City of Auburn  
60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1126

<image001.jpg> <image002.png> <image003.png>

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Date: 8/30/2016

Last name: Fogle First name: Howard Middle initial: W

Residence address: 157 Gamage Avenue Ward: 2

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: 207-353-1570 Cell phone: 207-576-9260

Email address: howard\_fogle@hotmail.com

Current occupation: Co-Mail Operations Manager

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): MBA & 25 years of Business Experience

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                            | <input type="checkbox"/> L/A Transit Committee                        |
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| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a X new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I would love to do something to help the community I live in, I feel this would be a great opportunity and place to start. I love what the Park and Recreation Department does for the community. It has something for people of all ages, young and old.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Knowledge of how non-profits work as well as the satisfaction of knowing I helped do something good in for my community.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_  
N/A

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_  
N/A

Dates served (if known)? N/A

How did you learn of this vacancy? I'm on the city of Auburns email list of events and activites.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Howard M Fogle Date: 8/30/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>8/30/16</u>
APPOINTMENT DATE:	_____
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Date: 4.6.2016

Last name: Lafean First name: Charles Middle initial: H

Residence address: 86 Orchard St Ward: 2

City: Auburn State: ME Zip code: 04210

Home phone: 207-712-1563 Work phone: 207-347-5000 Cell phone: 207-712-1563

Email address: clafean@gmail.com

Current occupation: Chief Operating Officer

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): BS Communications

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee             | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority    | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review  | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee         | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission     | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee           | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Planning Board              | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Recreation & Special Events | <input type="checkbox"/> Sewer District                               |

Parks and Recreation Advisory Board

\_\_\_ Water District

\_\_\_ Zoning Board of Appeals

Is this application for a  X  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). As a member of both the Conservation Commission and the Parks Sub-Committee, I have come to appreciate that though the physical spaces under city control have tremendous intrinsic value, the real value to the community is the recreation engaged upon at these spaces.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to help create a vibrant recreation atmosphere in Auburn; one that draws people to both our facilities but also all recreational events. I believe this will benefit Auburn economically as well as support the health and well being of our residents.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Conservation Commission, Community Forest Board, Park Sub-committee of the Conservation Commission

Dates served (if known)? Preset

Have you previously served on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? Email

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: /s/ Charles Lafean Date: 4/6/2016

Please submit your application to;

Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)  
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 4-6-2016  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

## Susan Clements-Dallaire

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**From:** Chuck Lafean [clafean@gmail.com]  
**Sent:** Tuesday, August 23, 2016 12:26 PM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Recreation Advisory Board

Yes, I am still interested in the position. Thank you for your help.

On Tue, Aug 23, 2016, 11:24 AM Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

Good morning,

Several months ago, you submitted an application to be considered to serve on the Parks and Recreation Advisory Board but when the Appointment Committee met, they postponed making their nominations for that particular Board. We are now accepting applications for various boards and committees again, including the Parks and Recreation Advisory Board. The Appointment Committee will be meeting again on September 12<sup>th</sup>. If you would still like to be considered, please respond to this email. You will not be expected to fill out a new application. I will submit the last application but would like confirmation from you just to be sure you are still interested.

Please contact me if you have questions.

Thank you!

Sue

*Susan Clements-Dallaire*

Susan Clements-Dallaire, CCM, CMC

City Clerk & Registrar of Voters - City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1126



**CITY OF AUBURN  
BOARD & COMMITTEE  
APPOINTMENT APPLICATION**

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: April 22, 2016

Last name: Crowley First name: Tizz Middle initial(s): E.H.

Residence address: 35 University Street Ward: 1

City: Auburn State: Maine Zip code: 04210 Work phone: None Cell phone: None

Home phone: (207) 783-1468 please limit calls to between 10am-10pm

Email address: tizzcrowley@yahoo.com

Current occupation: Retired- from healthcare

Previous occupation (if retired): Medical Group Practice Administrator and Consultant

Educational and/or experience (or attach your resume): See resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                        | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority               | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review             | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                    | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                      | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Planning Board                         | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory | <input type="checkbox"/> Sewerage District                            |
| <input type="checkbox"/> Water District                         | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a XX new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). see attached

**CROWLEY, TIZZ AUBURN Recreation Advisory Committee APPLICATION page 2**

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). see attached

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? City of Auburn Conservation Commission; Woman's Literary Union of Androscoggin County Executive Committee

Dates served (if known)? **I was appointed in 2015 by both organizations. My term at WLU ends July 1, 2016**

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Auburn City Council 2011-2015; Auburn Water District 2011-2015 Mayor's Representative; Auburn Sewerage District 2011-2015 Mayor's Representative ; Audit Committee 2011-2012; Recreation & Special Events 2013-2015 as Councilor Representative \_Dates served? Noted\_

How did you learn of this vacancy? City of Auburn e-alert and I continue to communicate with the City regularly on recreation and cultural activities.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Tizz E. H. Crowley Date: April 22, 2016

Please submit your application to:

Susan Clements-Dallaire, City Clerk 60 Court Street, Auburn, ME 04210  
[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov) 207-333-6601, extension 1126

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: 4-25-16  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

Tizz E. H. Crowley Parks & Recreation Advisory Board Application 2016.04.22 attachment:

**Why do you want to serve** (please limit to 150 words or less. Please attach).

The Parks & Recreation Advisory Board is one of the most important roles in Auburn. The Planning Board, one of the other citizens advisory group noted in the Charter, addresses land use while the Recreation Advisory Board addresses quality of life issues. I would like to be part of the "what makes Auburn-Auburn" experience. I would focus on Leisure and Lifestyle Services with attention on arts, culture and history. Our sports and athletic programs are strong and successful. We need a comprehensive approach that meets the needs of all residents

I enjoy and have experience planning and executing group activities and programs. I would like to give back to my hometown. Growing up I enjoyed all the City of Auburn had to offer- playground and recreation department activities, community events like the Littlest World's Fair, parking lot dances at Food Town (now Hannaford's), Halloween window painting, and Easter Egg Hunts at the old EL. It's my turn to provide fun and community to others.

**What do you hope to accomplish** (please limit to 150 words or less. Please attach).

I would like to work with the Board, the department and the community to provide a comprehensive program of arts, culture, recreation, lifestyle and leisure serves for all ages; but to be sure we develop a full compliment for senior residents (age 50 and older). Currently the City only has a traditional Senior Citizen group for age 50 and older. Residents, age 50 and older have significant skills, interests and experiences- these are "Active Auburn".

Our recreation seems to be limited to youth and athletics. "Community events" has not had a home for years and could be a great economic development tools while providing residents with fun and entertainment.

I have been watching other communities and follow great ideas for lifestyle and leisure. Many cost little to no money. Most engage residents and volunteers to plan and implement the activity. We could use "Lunches about Town", walkers groups, a dog park, a cabin-fever reliever, and arts in the downtown as just some ideas.

### DIVISION 3. - PARKS AND RECREATION ADVISORY BOARD

Sec. 2-454. - Established; membership.

- (a) There shall be a parks and recreation advisory board, which shall be composed of eight members. All except the ex officio member of the board shall be appointed by the city council.
- (b) Of the seven appointed members, there shall be no more than two members from the same ward. A member shall forfeit his membership if he becomes a resident of a ward in which two members of the board already reside.
- (c) Serving as the ex officio member shall be the director of parks and recreation, who shall also serve as secretary to the board.
- (d) Nothing in this article shall preclude the creation of standing subcommittees.

(Code 1967, § 18-3.1)

Sec. 2-455. - Term of members.

All appointed members of the parks and recreation advisory board shall serve staggered two-year terms from the date of their appointment and thereafter until their successors are appointed beginning with the effective date of this Code. Members of the board may be appointed to succeed themselves.

(Code 1967, § 18-3.3)

Sec. 2-456. - Officers; rules of procedure; vacancies.

The parks and recreation advisory board shall elect a chair, a vice-chair and such other officers as it may require. The board shall develop such rules to govern its meetings and operations as it deems advisable. Upon the death, incapacity or removal from the city of any member, or if any member shall be absent without excuse for three consecutive meetings, the secretary of the board shall advise the city council that a vacancy exists and request the appointment of a replacement.

(Code 1967, § 18-3.4)

Sec. 2-457. - Duties.

The purpose of the parks and recreation advisory board shall be:

- (1) The review of existing programs of the parks and recreation department and the planning of revised, supplementary or new programs to meet the present and future needs of the city.
- (2) The coordination of existing programs and facilities of the recreation department with those of volunteer and charitable organizations and those of other governmental units.
- (3) Developing recommendations for more efficient use of present facilities and personnel.
- (4) Improving communication regarding the recreational needs of the city between the people and the recreation department, the city council, and other city departments.
- (5) The investigation of federal, state and private programs for financial assistance and the development of recommendations regarding participation in such programs by the city.

(Code 1967, § 18-3.2)

2/21/2016

Auburn, ME Code of Ordinances

Secs. 2-458—2-465. - Reserved.



## Susan Clements-Dallaire

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**From:** Tizz Crowley [tizzcrowley@yahoo.com]  
**Sent:** Tuesday, August 23, 2016 12:18 PM  
**To:** Susan Clements-Dallaire  
**Cc:** Howard Kroll  
**Subject:** Re: Recreation Advisory Board

Good afternoon Sue;  
Thanks for the email stating I didn't have to send a new application. I am most interested in the Parks & Recreation Advisory Board.

Tizz

---

**From:** Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)>  
**To:** Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)>  
**Sent:** Tuesday, August 23, 2016 11:24 AM  
**Subject:** Recreation Advisory Board

Good morning,

Several months ago, you submitted an application to be considered to serve on the Parks and Recreation Advisory Board but when the Appointment Committee met, they postponed making their nominations for that particular Board. We are now accepting applications for various boards and committees again, including the Parks and Recreation Advisory Board. The Appointment Committee will be meeting again on September 12<sup>th</sup>. If you would still like to be considered, please respond to this email. You will not be expected to fill out a new application. I will submit the last application but would like confirmation from you just to be sure you are still interested.

Please contact me if you have questions.

Thank you!  
Sue

Susan Clements-Dallaire

**Susan Clements-Dallaire, CCM, CMC**  
City Clerk & Registrar of Voters - City of Auburn  
60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1126





## CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/25/16

Last name: Staples First name: Dana Middle initial: N

Residence address: 32 Greenfield Drive Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 207-240-1671 Work phone: 207-518-4580 Cell phone: 207-240-1671

Email address: dana.staples@gmail.com

Current occupation: Software Engineer

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): attached resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                       | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority              | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review            | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                   | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission               | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                     | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> XXX Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                        | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                        | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a \_\_\_ new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member? I'm not sure how to answer this. I'm currently on the Recreation and Special Events Advisory Board

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). \_\_\_\_\_ I'd like to increase sports tourism in Auburn.

The current board members (Dave Gonyea and Dave Sterling) and I have a vision for the future of recreation in Auburn. I would like to remain a part of this planning.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). \_\_

We would like to make some more new fields to keep people coming to our great city. When it comes time to build a new school, I want to be a part of planning what the new school's recreation facilities look like.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

I am a member of the Recreation and Special Events Advisory Board

Dates served (if known)? \_\_\_\_\_ 1/14-present \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

\_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? \_\_\_\_\_ email \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen! I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: \_\_\_\_\_ Dana Staples (electronic signature) Date: \_4/25/16 \_\_\_\_\_

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 4/25/16

APPOINTMENT DATE: \_\_\_\_\_

TERM EXPIRATION DATE: \_\_\_\_\_

OATH DATE: \_\_\_\_\_

# Dana Staples

---

32 Greenfield Drive  
Auburn, Maine 04210  
Phone: (207) 518-4580  
Email: dana.staples@tylertech.com

## EDUCATION

- 2004-2005 MS Computer Science, **University of Southern Maine**, Portland, ME
- Masters' project in object oriented software design
  - Courses in Advanced Java Technology, Web Services, XML, Computer Algorithms, Object Oriented Software Design, Systems Programming, and Computer Networks.
- 1997-2001 BS Computer Science, **Rensselaer Polytechnic Institute**, Troy, NY Cum Laude
- 1993-1997 **Edward Little High School**, Auburn, ME graduated 5<sup>th</sup> out of 325 students

## EMPLOYMENT

- 2007- Software Engineer, Tyler Technologies
- Developed numerous software enhancements and bug fixes
  - Integrated third party systems
  - Refactored back end code to allow other Tyler divisions to use a complex system
  - Rebranded products to comply with design guidelines
  - Stabilized the deployment story for a large software project
  - Troubleshoot client issues with support and dev ops
  - Automated a Visual Studio nightly build
- 2005-2007 Programmer, Tyler Technologies
- Wrote programs for a rewrite of the Utility Billing module
  - Created web services for all Utility Billing Self Service programs
  - Rewrote Budget Transfer as part of the Mercury project
  - Fixed bugs as reported by quality assurance and support
- 2001-2003 Software Engineer, **Fairchild Semiconductor**
- Created software to automate complex processes
  - Maintained an Access database
  - Created programs to assist CAD Engineers
  - Provided guidance and advice for GUI design to a team of 3 other people
- 2000 Quality Assurance Summer Intern, **Compaq**
- Quality Assurance testing of the Tru64 UNIX operating system
  - Worked in a team to test for reliability and stability of the software

## **SPECIAL PROJECTS**

2015- Team Lead, Maine App Challenge

- Managed a project with a team of 17 people
- Provided direction in marketing to every high school in Maine
- Appeared on WCSH6 morning news
- Spoke at Junior Achievement's Titan Challenge
- Demonstrated MIT App Inventor to webinar attendees
- Created documentation to define the Maine App Challenge

## **SKILLS**

C#, Visual Studio, ASP.NET, SharePoint, MVC, JavaScript, SQL, Java, REST, CSS, HTML

## Susan Clements-Dallaire

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**From:** Dana Staples [dana.staples@gmail.com]  
**Sent:** Tuesday, August 30, 2016 8:19 AM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Recreation Advisory Board

Ok,I am still interested. Please use the application I submitted previously.

Thanks,  
Dana

On Tue, Aug 30, 2016 at 8:16 AM, Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

Hi Dana,

The deadline is today (end of the day). If you are unsure, you can submit your application and withdraw if you decide you do not want to be considered.

Let me know.

Thank you!

Sue

---

**From:** Dana Staples [mailto:[dana.staples@gmail.com](mailto:dana.staples@gmail.com)]  
**Sent:** Monday, August 29, 2016 4:28 PM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Recreation Advisory Board

Sue,

How many other applicants have you received?

Thanks,  
Dana

On Tue, Aug 23, 2016 at 11:24 AM, Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

Good morning,

## Susan Clements-Dallaire

---

**From:** Dana Staples [dana.staples@gmail.com]  
**Sent:** Monday, August 08, 2016 11:02 AM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Parks and Recreation Advisory Board

The current recreation board has not met since April. Have appointments been made for this new board? It seems advisory boards are not a priority for the current recreation staff. Has my name been withdrawn from consideration of this board? I'd like to be a part of the board if it still exists. If it doesn't, please let me know so that I can delete the monthly appointment from my calendar.

Thanks,  
Dana Staples

On Wed, May 4, 2016 at 1:39 PM, Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

Good afternoon,

The Appointment Committee met on Monday, May 2, 2016 to review applications and make nominations for Boards and Committees of the City. They voted to postpone the appointments for the Parks and Recreation Advisory Board until their next meeting. The date has not yet been determined, however once we determine the date, I will let you know.

Thank you for your patience.

Sue

*Susan Clements-Dallaire*

Susan Clements-Dallaire, CCM, CMC

City Clerk & Registrar of Voters - City of Auburn

60 Court Street | Auburn, Maine 04210 | [207.333.6601 X1126](tel:207.333.6601)





**CITY OF AUBURN  
BOARD & COMMITTEE  
APPOINTMENT APPLICATION**

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Date: 04/25/16

Last name: Gerry First name: Belinda Middle initial: A.

Residence address: 143 Mill St., Apt. 100 Ward: 5

City: Auburn State: Maine Zip code: 04210

Home phone: 207-784-8458 Work phone: \_\_\_\_\_ Cell phone: 207-689-4316

Email address: PoliticsME@aol.com

Current occupation: retired, Notary Public

Previous occupation (if retired or no longer working): Certified Nursing Assistant, former Auburn State Representative and Auburn City Councilor, Political event planner/food prep (Volunteer)

Educational and/or experience (or attach your resume): I am a life long resident of Auburn. Educated in our Auburn school system and then earned my GED. Most of my work experience has been learned on the job and I have taken a few non credit local classes when needed to fulfill my responsibilities.

I was also privileged to serve on various city committees and have had to work on and help prepare their budgets, keep up with all material we were given and complete individual assignments dealing with whatever necessary to keep us on tract and prepared for future needs.

I am also known for good committee attendance, to put in all the time needed and to work long hours to get the work done. I work well with fellow committee members and with the general public. I am adaptable when plans need to change, can work as part of a team or independently on projects when asked or they come up.

I have also taken part in various city activities or neighborhood events through out the years.

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                            | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a X new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

Even though I don't physically take part in most sporting events I enjoy them from the sidelines.

When my brother's 5 children participated in their school and Rec's sporting events - baseball, football, track, soccer, tennis and etc I enjoyed watching them play and even volunteered to sell refreshments at their food tables or booths.

I want to be on this committee because I recognize the fact that I can complement and fill in the gaps not filled by fellow committee members.

The Parks & Recreation Advisory Board should be made of a broad selection of people who can best represent the interests of all Auburn Residents from our youngest children to our oldest Senior Citizens as well as help develop activities geared toward the sports inclined to the not so like me. I feel I can help bridge this gap and develop and promote programs to fit the individual's needs.

I have the time necessary to devote to this committee as well as being an active member - willing to do whatever asked and am willing to volunteer where and when needed.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Things I would like to accomplish:

1. Getting back to having a firm schedule of regular monthly meetings (and other special ones as their need arises)..

I feel this committee needs to have consistent meetings to be kept current on the status of all our recreational programs and projects as well as to keep us on track with those we have planned or would like to plan for the future.

2. Making sure all of our buildings, and Rec properties are of good repair and develop a maintenance plan (if we don't already have one) to address current issues and plan for future needs and expansions.

(We have had studies and assessments done that are in hover pattern at least as far as the public knows.)

3. Making sure that the programs Rec. offers have what they need, to plan future programs/events that don't break the bank and that all Auburn residents can take part in when they choose regardless of age or physical limitations.
4. The support and encouragement/development of more Senior Programs.
5. I also want to help make sure the Rec. Dept. has a budget that addresses their needs or concerns and the committees while recognizing the fact that with the City's financial obligations we may not get everything we all want at once but within a reasonable time table according to future plans.

Auburn is rich with recreational opportunities and resources. Most of which we are allowing to slip away due to lack of regular meetings, the lost passion by several ( now past) committee members and no one keeping on top of current operations/programs and proposed future projects.

We have a good Recreation staff but they need our support and direction to make them even better and to give our Auburn residents the best experience we can achieve.

**Are you presently serving on a City or Community Board or Committee? If so, which one(s)?**

I am a member of the CDBG, Citizen Advisory Committee, Member of the Good Food Council of Lewiston and Auburn, and appointed by Lewiston's City Council to finish the soon to expired term of Lewiston's LATC member.

Dates served (if known)? I have served on these two committee for the past 6 years and am starting my 2<sup>rd</sup> year of five on the CAC committee and finishing the last few months left of my term on the Good Food Council of Lewiston Auburn. (They have term limits.)

**Have you previously served on a City or Community Board or Committee? If so, which one(s)?**

I have served on LATC for 12 years (accumulative) as a city Councilor representative, The New Auburn Master Plan, resident (18 month).

Auburn Housing Authority Board, mayor appointed 12 years (until Nov. 2016)

Dates served (if known)?

**How did you learn of this vacancy?**

City emails and on the city's website.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

*Belinda Gerry*

Signature \_\_\_\_\_

Date: 04-25-16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: 4-25-2016

APPOINTMENT DATE: \_\_\_\_\_

TERM EXPIRATION DATE: \_\_\_\_\_

OATH DATE: \_\_\_\_\_

## Susan Clements-Dallaire

---

**From:** PoliticsME@aol.com  
**Sent:** Tuesday, August 23, 2016 11:35 AM  
**To:** Susan Clements-Dallaire  
**Subject:** I am still interested in being appointed to Auburn's Recreation Advisory Board

In a message dated 8/23/2016 11:25:03 A.M. Eastern Daylight Time, [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov) writes:

Good morning,

Several months ago, you submitted an application to be considered to serve on the Parks and Recreation Advisory Board but when the Appointment Committee met, they postponed making their nominations for that particular Board. We are now accepting applications for various boards and committees again, including the Parks and Recreation Advisory Board. The Appointment Committee will be meeting again on September 12<sup>th</sup>. If you would still like to be considered, please respond to this email. You will not be expected to fill out a new application. I will submit the last application but would like confirmation from you just to be sure you are still interested.

Please contact me if you have questions.

Thank you!

Sue

*Susan Clements-Dallaire*

Susan Clements-Dallaire, CCM, CMC

City Clerk & Registrar of Voters - City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1126



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 4/21/16

Last name: Starling First name: David Middle initial: U

Residence address: 094 Wyman Road Ward: 2X

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 207-604-2386

Email address: dstar1920@aol.com

Current occupation: Engineer & ELHS Football Coach

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): ELHS 1988 & Mike Purdine Academy BS Engineering 1992

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                            | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Improve Auburns Athletic facilities which are in significant need of assistance.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

*Auburn park & Rec. & Special Events Board*

Dates served (if known)?

*2013-15*

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

*Auburn parks & Rec. & Special Events Board*

Dates served (if known)?

*2013-2015*

How did you learn of this vacancy?

*Previous board being eliminated & asked by Dave Gonye to re apply*

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *[Signature]* Date: *4/21/16*

Please submit your application to;

Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)  
207-333-6601, extension 1126

APR 22 2016 FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: \_\_\_\_\_  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

## Susan Clements-Dallaire

---

**From:** Dave Sterling [dster1120@aol.com]  
**Sent:** Tuesday, August 23, 2016 11:38 AM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Recreation Advisory Board

Yes Susan I would still like to be considered for the rec advisory board.  
Thank you

Dave Sterling

On Aug 23, 2016 11:24 AM, Susan Clements-Dallaire <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

Good morning,

Several months ago, you submitted an application to be considered to serve on the Parks and Recreation Advisory Board but when the Appointment Committee met, they postponed making their nominations for that particular Board. We are now accepting applications for various boards and committees again, including the Parks and Recreation Advisory Board. The Appointment Committee will be meeting again on September 12<sup>th</sup>. If you would still like to be considered, please respond to this email. You will not be expected to fill out a new application. I will submit the last application but would like confirmation from you just to be sure you are still interested.

Please contact me if you have questions.

Thank you!

Sue

*Susan Clements-Dallaire*

Susan Clements-Dallaire, CCM, CMC

City Clerk & Registrar of Voters - City of Auburn

60 Court Street | Auburn, Maine 04210 | 207.333.6601 X1126





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4-13-16

Last name: Edgewomb First name: Misty Middle initial: \_\_\_\_\_

Residence address: 26 Oakland St Ward: X 2

City: Auburn State: me Zip code: 04210

Home phone: 240-3910 Work phone: 240-6415 Cell phone: Sumashome

Email address: misty1022@gmail.com

Current occupation: massage therapist

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): currently attending cmcc

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                            | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

~~I live in this community and I have small children. I want to be out of seeing the outdoor space be something I want to use with my family.~~

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

~~I hope to accomplish elevating the outdoor space in the city of Auburn to a place where it will attract visitors and more residents.~~

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_

I serve on the Parks Sub-committee

Dates served (if known)? Presently serving

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

I currently serve on the Parks sub-committee

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? during a Parks subcommittee meeting

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 4-21-16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>APR 21 2016</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

## Susan Clements-Dallaire

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**From:** Misty Edgecomb [mislyn02@gmail.com]  
**Sent:** Saturday, August 27, 2016 10:21 AM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Recreation Advisory Board

Hello Susan,

Yes I am definitely still interested in the Parks and Recreation Advisory Board position. I have been working with the Parks Sub-committee for some time now and I have been enjoying the experience. I now feel very confident that I can contribute to this position. As my application states I have a young family that is very active. I am hoping to help the Auburn parks become a place that families can really use and recreate here in our city.

Thank you,

Misty Edgecomb

On Aug 23, 2016 11:24 AM, "Susan Clements-Dallaire" <[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)> wrote:

>

>>

> Good morning,

>

>

>

> Several months ago, you submitted an application to be considered to serve on the Parks and Recreation Advisory Board but when the Appointment Committee met, they postponed making their nominations for that particular Board. We are now accepting applications for various boards and committees again, including the Parks and Recreation Advisory Board. The Appointment Committee will be meeting again on September 12th. If you would still like to be considered, please respond to this email. You will not be expected to fill out a new application. I will submit the last application but would like confirmation from you just to be sure you are still interested.

>

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> Please contact me if you have questions.

>

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>

> Thank you!

>

> Sue

>

>

>

> Susan Clements-Dallaire

>

>



**CITY OF AUBURN  
BOARD & COMMITTEE  
APPOINTMENT APPLICATION**

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 7/21/16  
 Last name: VALCOURT First name: RICHARD Middle initial: A  
 Residence address: 29 MARIAN DR Ward: 5  
 City: AUBURN State: ME Zip code: 04210  
 Home phone: 784-9895 Work phone: — Cell phone: —  
 Email address: RMVAL@MYFAIRPOINT.NET  
 Current occupation: Retired  
 Previous occupation (if retired or no longer working): Dist Sup @ ME DHS  
 Educational and/or experience (or attach your resume): —

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                     | <input type="checkbox"/> Airport Board                                |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review          | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                 | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission             | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                   | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board   | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                      | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                      | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). CONTINUE IN THE SAME POSITION.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). CONTINUE THE WORK I'VE DONE FOR PAST 10+ YEARS

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? yes  
AHA

Dates served (if known)? 10+ YEARS

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
yes  
CHOIR, AUBURN APPEALS FOR 4+ YEARS

Dates served (if known)? 4+ YEARS

How did you learn of this vacancy? PRESENT APPOINTMENT EXPIRES THIS YEAR

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Richard Valcourt Date: 7/21/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>'JUL 26 2016</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 8/5/16

Last name: Tate First name: Jordan Middle initial: N

Residence address: 14 Helen St Ward: 2

City: Auburn State: ME Zip code: 04210

Home phone: — Work phone: — Cell phone: 207-513-2375

Email address: JTate@une.edu

Current occupation: Environmental Scientist

Previous occupation (if retired or no longer working): —

Educational and/or experience (or attach your resume): BS Environmental Science

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                    | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority           | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review         | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                | <input type="checkbox"/> Community Forest Board                       |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                  | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board  | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                     | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                     | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I would like to continue serving on the conservation commission, I've greatly enjoyed my experience thus far!

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Continue to work on projects involving parks, dam relicensing, and new projects the commission takes on.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?   
Conservation Commission

Dates served (if known)? June 2015 - current

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

N/A

Dates served (if known)? N/A

How did you learn of this vacancy? app term expired June 2016

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Sordani Jute Date: 8/5/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: \_\_\_\_\_  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/21/2016

Last name: Sipe First name: ROBERT Middle initial: F

Residence address: 365 LAKE ST Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 207-753-6855 Work phone: 207-441-4136 Cell phone:

Email address: BOBSIPE@3@GMAIL.COM

Current occupation: SENIOR PROGRAMMER/ANALYST

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume):

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
X Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
Planning Board
Water District
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
Ethics Panel
L/A Transit Committee
Poland-Auburn Economic Development Committee
Sewer District
Zoning Board of Appeals



Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Our environment is facing many challenges. Working with the Conservation Commission is a chance to educate the public & make Auburn a better place.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). To help Auburn become a more ~~more~~ environmentally sustainable city.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? CONSERVATION COMMISSION

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

CONSERVATION COMMISSION

Dates served (if known)? 7/15/15 to 6/1/16

How did you learn of this vacancy? Currently appointed

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 4/21/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>7/27/16</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 7/8/16

Last name: GRAY First name: STANWOOD Middle initial: J.

Residence address: 1200 Sopers Mill Rd Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 615-6957

Email address: StanwoodGray@gmail.com

Current occupation: farmer/carpenter/business owner

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): \_\_\_\_\_

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                   | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority          | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review        | <input checked="" type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee               | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission           | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                    | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                    | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). to help GFTV become a far more valuable tool for the twin cities

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). establish volunteer program - provide opportunities to all in the community to use GFTV to add their voice

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes  
CAC, GFTV

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
\_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Stanwood Gray Date: 7/8/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: 7-11-16  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 30 AUGUST 2016

Last name: BLONDIAU First name: BENOIT Middle initial: \_\_\_\_\_

Residence address: 55 WESTERN PROM Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 2074022024 Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email address: BENOITBLONDIAU@GMAIL.COM

Current occupation: SURGEON

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): MD - MHA

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                              | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority                     | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review                   | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                          | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission                      | <input type="checkbox"/> Ethics Panel                                 |
| <input checked="" type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input checked="" type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                               | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                               | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a X new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I HAVE LIVED IN THIS COMMUNITY FOR SIX YEARS AND I LOVE IT. I WOULD LIKE TO SERVE TO THE EXTENT OF THE NEEDS

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). BRING MY SKILLS AND COMPETENCIES TO

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? ALTERNATE ETHIC COMMITTEE MEMBER

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? YES MANY INSTANCES OF MEMBER OF HOSPITAL COMMITTEES CHAIR, AUDIT COMMITTEE FOR CENTRAL BUSINESS AREA MEMBER BOARDING COMMITTEE

Dates served (if known)? 2011-2012

How did you learn of this vacancy? BOARD ON THE WALL AT CITY HALL

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 8-30-2016

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**  
DATE APPLICATION RECEIVED: \_\_\_\_\_  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_



## CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 8-22-16

Last name: Chabot First name: Nikki Middle initial: B

Residence address: 27 Towle Avenue Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: n/a Work phone: 333-6001 Cell phone: 577-4350

Email address: nchabot@mainesource.com

Current occupation: Real Estate Agent

Previous occupation (if retired or no longer working): n/a

Educational and/or experience (or attach your resume): See attached resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                   | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority          | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review        | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input checked="" type="checkbox"/> CDBG Loan Committee    | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission           | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                    | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                    | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). See attachment

# NIKKI CHABOT

24B Martindale Road, Auburn, Maine 04210  
| 207-577-4350 | nchabot@mainesource.com

## SUMMARY

Professional, organized, goal-oriented individual who is seeking a long-term career opportunity within a positive work environment. Specifically seeking a career that will not only provide personal growth while challenging oneself, but allow application of current skills, knowledge and education to enhance the workplace.

## ACHIEVEMENTS

### Certifications/Licenses/Memberships

- Androscoggin Valley Board of Realtors Member
- City of Auburn Community Development Loan Committee Member
- Maine Associate Broker Real Estate License # BA919021
- National Association of Realtors Member

### Non-Credit Courses Completed

- Introduction to QuickBooks
- Social Media Marketing
- SAFE Mortgage Loan Origination

## EXPERIENCE & ABILITIES

### Experienced in:

- Accounting
- Advertising
- Communication
- Customer Service
- Deadlines
- General Office Duties
- Leadership
- Microsoft Office- (Access, Excel, Outlook, PowerPoint, Word)
- Payroll
- Negotiation
- Networking
- Real Estate Loans
- Sales

### Notable Attributes:

- Ambitious
- Calm
- Cheerful
- Clever
- Determined
- Diligent
- Flexible
- Goal-Oriented
- Independent
- Inquisitive
- Meticulous
- Open-minded
- Organized
- Professional
- Reliable
- Team Player

## REFERENCES

---

Mike Henry

Faculty Advisor/Business Instructor

Central Maine Community College

1250 Turner Street, Auburn, Maine 04210

207-755-5225

mhenry@cmcc.edu

Chris Cormier

Associate Broker

Maine Source Homes & Realty

314 Center Street, Auburn, Maine 04210

207-212-4561

chriscormier@mainesource.com

Clair Abbott

Office Manager

Helping Hands

571 Sabattus Street Suite 2, Lewiston, Maine 04210

207-777-5294

abbott113@yahoo.com



Briefly describe why you want to serve on this committee:

I would like to continue to serve on the Community Development Loan Committee to have a role in the restoration and development of my community that takes place as a result of this program. I would like to continue serving members of my community and be involved in the decision making that takes place with this committee to aid the residents of Auburn, and improve the overall conditions of the neighborhoods locally.

What do you hope to accomplish?

I hope to continue to serve on this Committee and witness the positive changes that take place locally as a result of the Committee's decisions. I hope to help in improving the condition of buildings in Auburn, as well as the quality of life of the residents residing in those buildings. I also hope to continue with educating Auburn residents in regards to the many options they have through this program.



## CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 06/09/2016

Last name: Perkins-Phinney First name: Darcy Middle initial: F

Residence address: 162 Baxter Avenue Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: 207.735.3399 Work phone: Same Cell phone: Same

Email address: darcydb@gmail.com

Current occupation: Sales Representative

Previous occupation (if retired or no longer working): Lead Administrator

Educational and/or experience (or attach your resume): \_\_\_\_\_

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee                | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority       | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review     | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input checked="" type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Ethics Panel                   | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Planning Board                 | <input type="checkbox"/> Recreation and Special Events Advisory Board |
| <input type="checkbox"/> Sewer District                 | <input type="checkbox"/> Water District                               |
| <input type="checkbox"/> Zoning Board of Appeals        |   |

Is this application for a  new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I would like to serve on this committee to be given the opportunity to help members of our community. I want to assist our city's residents who may need suitable living adjustments in order to be healthier and to live better. Providing dependable resources can increase the city's overall moral as well as provide growth for economically challenged individuals and families.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). My goal is to strive for Auburn excellence with a program that I truly believe in which is solid and dependable. The community Development services assisted me when I had few options to better my dwelling. I have been a lifetime member of this community and I understand the need for improvement assistance for smaller income households.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? \_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? Word of Mouth

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The City Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Darcy Phinney Digitally signed by Darcy Phinney  
DN: cn=Darcy Phinney, o=Auburn, email=darcyph@gmail.com, c=US  
Date: 2016.06.09 13:21:00 -0400 Date: June 09, 2016

Please submit your application to;  
  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)  
207-333-6601, extension 1126

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>6/10/16</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Page 2 of 2



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 8/17/16

Last name: Bouchard First name: Christopher Middle initial: T.

Residence address: 63 Windemere Way Ward: 3

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: 207-440-2406 Cell phone: 207-576-7236

Email address: ctbouchard@yahoo.com

Current occupation: Vice President, Customer Sales & Operations Manager (Northeast Bank)

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                   | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority          | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review        | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input checked="" type="checkbox"/> CDBG Loan Committee    | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission           | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                    | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                    | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Seeking to expand my involvement in the community as a lifelong resident, and feel this committee aligns well with my background and experiences.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Seeking to achieve personal and professional growth while volunteering on a committee focused on learning and public benefit.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? N/A

How did you learn of this vacancy? Eric Cousens

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Chris Pad Date: 8/17/16

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburmaine.gov](mailto:sdallaire@auburmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: AUG 17 2016  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

# CHRISTOPHER BOUCHARD

63 Windemere Way, Auburn Maine 04210  
207.576.7236 | ctbouchard@yahoo.com

## PROFESSIONAL SUMMARY

Experienced in both front and back office operation management with over 15 years experience in the financial services industry. Proven ability to lead and manage departments, client and vendor relationships. Skilled in managing strategic and business critical initiatives, leading product development and technology enhancement. Strong management and employee development skills. Previously held FINRA Series 6, 63, 65, and 26 designations.

## RELATED EXPERIENCE

### Vice President, Customer Sales & Operations Manager 07/2011 - Present

**Northeast Bank**, Lewiston, ME

Contributed to successful implementation of the bank's direct bank, ableBanking. Responsible for the development, implementation, and enhancement and support of contact center systems, technologies, and strategies. Responsible for all customer facing applications. Maintain compliance with bank polices, regulations, and risk mitigation.

- Direct oversight of the ableBanking platform and Bulletin Board product, managing over \$345 million in assets
- Administrator and Business lead on all customer facing technologies, initiatives, and projects
- Manage Cash Management Support team for new and existing commercial cash management related business
- Provide representation and leadership on various committees, including the bank's Asset & Liability Committee
- Contributed leadership and management oversight of core system conversion from Fiserv to JHA Platform
- Responsible for business continuity, contributing to disaster avoidance initiatives in order to mitigate impact
- Strong working relationship with bank auditors and examiners, with extensive background in control environment

### Senior Officer / Operations Supervisor 05/2007 - 07/2011

**ING Group (formerly CitiStreet LLC)**, Lewiston, ME

Contributed to successful implementation of the Plan Management Team in Lewiston, ME. Managed a department of 17 Plan Managers supporting our Micro Small Market book of business. Active member of the Lewiston site leadership committee, and also functioned as the site's Crisis Management Organization Chair.

- Responsible for the daily operations of staff, including customer support and task management
- Review and monitor statistical data and align efforts in order to maximize efficiency
- Work closely with departmental leaders on cyclical events, processes, and issue resolution
- Responsible for strengthening relationships with at risk clients, financial advisors, and Regional Sales Directors
- Designated Supervisory Principal for the Maine Office
- Responsible for team and site business continuity planning

### Senior Specialist 05/2006 - 04/2007

**Citigroup Corporate & Investment Bank**, Portland, ME

Responsible for the daily operations and support of Operations Department within Citigroup's transfer agency. Directly responsible for the operation of 14 mutual fund families, and development and support of more junior staff.

- Project lead for various departmental and client initiatives
- Prepared and delivered monthly client facing reports, fund audits, and ad hoc requests

### Operations Officer 09/2002 - 04/2006

**CitiStreet LLC**, Lewiston ME

Responsibilities included managing the customer contact center relationship for various government and public sector retirement plans. Maintained client satisfaction through routine conference calls and client monitoring sessions. Acted as the designated Supervisory Principal for the Maine Office.

- Managed and developed a team of over 15 Participant Service Representatives
- Partnered closely with Plan Administration on procedural related items and issue resolution
- Prepared and delivered ongoing retirement and plan related education to service representatives
- Traveled to Mumbai, India to assist with implementation of overseas operation
- Developed and oversaw the Services to Exiting Participants team in Maine

## ADDITIONAL EXPERIENCE

### Senior Participant Service Representative 09/2001 - 09/2002

**CitiStreet LLC**, Lewiston, ME

Served as a team and departmental resource for over 15 employer sponsored 401(k), 401(a), and 457 retirement plans. Acted as liaison between Plan Administration and the Participant Service Center.

### Financial Consultant 04/2001 - 08/2001

**Dirigo Financial Group**, Portland, ME

Provided various insurance/investment products and services to help meet new and existing client needs and expectations. Successfully completed state insurance licensing.

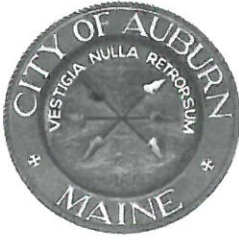
## EDUCATION

1996 - 2000

**Bachelor of Science in Business Administration** | University of Maine, Orono, ME

2010 - Present

**Masters of Business Administration** | Southern New Hampshire University



## CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 8/26/16  
Last name: Parker First name: Ann Middle initial: M  
Residence address: 69 Summit St. Ward: 2  
City: Auburn State: ME Zip code: 04210  
Home phone: 786-3262 Work phone: 782-2121 Cell phone: 754-7809  
Email address: AMJPARKER@yahoo.com  
Current occupation: Real Estate Broker  
Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): HS plus 2 years medical training, 32 years in Real Estate

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                       | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority              | <input type="checkbox"/> Audit & Procurement Committee                |
| <input checked="" type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input checked="" type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission               | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                     | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board     | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                        | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                        | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have enjoyed serving on this committee for

Over 10 years and am proud of the work we do to improve the community.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to continue to see the improvement in the city with pride of home ownership and less blight as buildings improve and nice community projects come to fruition.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? CDBG

Dates served (if known)? Since approx 2006 to present

Have you previously served on a City or Community Board or Committee? If so, which one(s)? CDBG and Neighborhood Stabilization Program

Dates served (if known)? Approx 2009-2013

How did you learn of this vacancy? e-mail from City Clerk

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Ann M. Parker Date: 8/26/16

Please submit your application to;

Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)  
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: AUG 29 2016  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_





**CITY OF AUBURN  
BOARD & COMMITTEE  
APPOINTMENT APPLICATION**

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 8-22-16

Last name: Chabot First name: Nikki Middle initial: B

Residence address: 27 Towle Avenue Ward: 3

City: Auburn State: Maine Zip code: 04210

Home phone: N/A Work phone: 333-6001 Cell phone: 577-4350

Email address: nchabot@mainesource.com

Current occupation: Real Estate Agent

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): See attached resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                   | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority          | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review        | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input checked="" type="checkbox"/> CDBG Loan Committee    | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission           | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                    | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                    | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a  new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). See attachment

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See attachment

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? CDBG Loan Committee

Dates served (if known)? march 2016 - present

Have you previously served on a City or Community Board or Committee? If so, which one(s)? no

Dates served (if known)? n/a

How did you learn of this vacancy? term ending Oct 2016

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Nikki Chabot Date: August 22, 2016

Please submit your application to;

Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
[sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)  
207-333-6601, extension 1126

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 8-22-16  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

# NIKKI CHABOT

24B Martindale Road, Auburn, Maine 04210  
| 207-577-4350 | nchabot@mainesource.com

## SUMMARY

Professional, organized, goal-oriented individual who is seeking a long-term career opportunity within a positive work environment. Specifically seeking a career that will not only provide personal growth while challenging oneself, but allow application of current skills, knowledge and education to enhance the workplace.

## ACHIEVEMENTS

### Certifications/Licenses/Memberships

- Androscoggin Valley Board of Realtors Member
- City of Auburn Community Development Loan Committee Member
- Maine Associate Broker Real Estate License # BA919021
- National Association of Realtors Member

### Non-Credit Courses Completed

- Introduction to QuickBooks
- Social Media Marketing
- SAFE Mortgage Loan Origination

## EXPERIENCE & ABILITIES

### Experienced in:

- Accounting
- Advertising
- Communication
- Customer Service
- Deadlines
- General Office Duties
- Leadership
- Microsoft Office- (Access, Excel, Outlook, PowerPoint, Word)
- Payroll
- Negotiation
- Networking
- Real Estate Loans
- Sales

### Notable Attributes:

- Ambitious
- Calm
- Cheerful
- Clever
- Determined
- Diligent
- Flexible
- Goal-Oriented
- Independent
- Inquisitive
- Meticulous
- Open-minded
- Organized
- Professional
- Reliable
- Team Player

## WORK HISTORY

- April 2012 - Present Associate Broker (Office Manager), *Maine Source Homes & Realty, 314 Center Street, Auburn, Maine 04210*
- Duties include but are not limited to; accounting for monies, credit analyzing, creating comparable marketing analyses, pre-qualifying individuals, assisting individuals in loan applications, creating purchase and sales contracts.
  - During time as Office Manager duties included but not limited to; accounts payable/receivable, general office duties, inbound/outbound calls, sales, pre-qualifying individuals, scheduling, assisting in hiring process, and payroll.
- January 2011 - February 2012 Childcare Provider, *YMCA, 62 Turner Street, Auburn, Maine, 04210*
- Duties included caring for children, organizing activities, and cleaning the facility.
- May 2010 - January 2011 Personal Support Specialist, *Helping Hands, 571 Sabattus Street Suite 2, Lewiston, Maine 04240*
- Duties included providing personal care assistance to individuals including but not limited to; cooking, housekeeping, personal hygiene, and transportation.
- March 2009 - May 2010 Sales Associate, *Amcomm Wireless DBA Verizon Wireless, 550 Center Street, Auburn, Maine 04210*
- Duties included cleaning, deposits, employee scheduling, marketing, phone repair, sales and training new employees.
- April 2007 - March 2009 Cashier, *Papa Ginos, 550 Center Street, Auburn, Maine 04210*
- Duties included but not limited to; cash register, cleaning, and food prep.
- September 2005 - August 2006 Cashier, *Dunkin Donuts, 100 Mount Auburn Avenue, Auburn, Maine 04210*
- Duties included but not limited to; cash register, cleaning, food prep.

## EDUCATION

- January 2014 - Present Business Administration and Management, *Central Maine Community College, 1250 Turner Street, Auburn, Maine 04210*
- Current GPA of 3.778
  - Projected graduation date of December 2016
- September 2004 – May 2008 High School Diploma, *Edward Little High School, 77 Harris Street, Auburn, Maine 04210*

## REFERENCES

Mike Henry

Faculty Advisor/Business Instructor

Central Maine Community College

1250 Turner Street, Auburn, Maine 04210

207-755-5225

mhenry@cmcc.edu

Chris Cormier

Associate Broker

Maine Source Homes & Realty

314 Center Street, Auburn, Maine 04210

207-212-4561

chriscormier@mainesource.com

Clair Abbott

Office Manager

Helping Hands

571 Sabattus Street Suite 2, Lewiston, Maine 04210

207-777-5294

abbott113@yahoo.com



Briefly describe why you want to serve on this committee:

I would like to continue to serve on the Community Development Loan Committee to have a role in the restoration and development of my community that takes place as a result of this program. I would like to continue serving members of my community and be involved in the decision making that takes place with this committee to aid the residents of Auburn, and improve the overall conditions of the neighborhoods locally.

What do you hope to accomplish?

I hope to continue to serve on this Committee and witness the positive changes that take place locally as a result of the Committee's decisions. I hope to help in improving the condition of buildings in Auburn, as well as the quality of life of the residents residing in those buildings. I also hope to continue with educating Auburn residents in regards to the many options they have through this program.







# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 4/25/16

Last name: Staples First name: Dana Middle initial: N

Residence address: 32 Greenfield Drive Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 207-240-1671 Work phone: 207-518-4580 Cell phone: 207-240-1671

Email address: dana.staples@gmail.com

Current occupation: Software Engineer

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): attached resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                   | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority          | <input type="checkbox"/> Audit & Procurement Committee                |
| <input type="checkbox"/> Board of Assessment Review        | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee               | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission           | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                 | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                    | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                    | <input type="checkbox"/> XXX Zoning Board of Appeals                  |

Is this application for a X new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). \_\_\_\_\_ I've recently become very interested in learning about city planning. I believe that zoning is a great area to focus my efforts. \_\_

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

I am a member of the Recreation and Special Events Advisory Board

Dates served (if known)? \_\_\_\_\_ 1/14-present \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
\_\_\_\_\_  
\_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? \_\_\_\_\_ email \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen! I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: \_\_\_\_\_ Dana Staples (electronic signature) Date: 9/6/16 \_\_\_\_\_

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: SEP 06 2016  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

# Dana Staples

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32 Greenfield Drive  
Auburn, Maine 04210  
Phone: (207) 518-4580  
Email: dana.staples@tylertech.com

## EDUCATION

- 2004-2005 MS Computer Science, **University of Southern Maine**, Portland, ME
- Masters' project in object oriented software design
  - Courses in Advanced Java Technology, Web Services, XML, Computer Algorithms, Object Oriented Software Design, Systems Programming, and Computer Networks.
- 1997-2001 BS Computer Science, **Rensselaer Polytechnic Institute**, Troy, NY Cum Laude
- 1993-1997 **Edward Little High School**, Auburn, ME graduated 5<sup>th</sup> out of 325 students

## EMPLOYMENT

- 2007- Software Engineer, Tyler Technologies
- Developed numerous software enhancements and bug fixes
  - Integrated third party systems
  - Refactored back end code to allow other Tyler divisions to use a complex system
  - Rebranded products to comply with design guidelines
  - Stabilized the deployment story for a large software project
  - Troubleshoot client issues with support and dev ops
  - Automated a Visual Studio nightly build
- 2005-2007 Programmer, Tyler Technologies
- Wrote programs for a rewrite of the Utility Billing module
  - Created web services for all Utility Billing Self Service programs
  - Rewrote Budget Transfer as part of the Mercury project
  - Fixed bugs as reported by quality assurance and support
- 2001-2003 Software Engineer, **Fairchild Semiconductor**
- Created software to automate complex processes
  - Maintained an Access database
  - Created programs to assist CAD Engineers
  - Provided guidance and advice for GUI design to a team of 3 other people
- 2000 Quality Assurance Summer Intern, **Compaq**
- Quality Assurance testing of the Tru64 UNIX operating system
  - Worked in a team to test for reliability and stability of the software

## **SPECIAL PROJECTS**

2015- Team Lead, Maine App Challenge

- Managed a project with a team of 17 people
- Provided direction in marketing to every high school in Maine
- Appeared on WCSH6 morning news
- Spoke at Junior Achievement's Titan Challenge
- Demonstrated MIT App Inventor to webinar attendees
- Created documentation to define the Maine App Challenge

## **SKILLS**

C#, Visual Studio, ASP.NET, SharePoint, MVC, JavaScript, SQL, Java, REST, CSS, HTML

**Auburn Housing Authority** (2 vacancies, both with a 10/1/2021 term expiration)

**Audit and Procurement Committee** (1 vacancy with a term expiration of 12/1/2017)

**Board of Assessment Review** (3 vacancies - 1 full member position with a term expiration of 10/01/2020, and two alternate positions with term expirations of 10/1/2017, and 10/1/2020)

**Cable TV Advisory Committee** (3 vacancies with 1, 2, and 3 year term expiration)

**CDBG (Community Development Block Grant) Loan Committee** (6 vacancies, two with a term expiration of 10/1/2017, one with a 10/1/2018 term expiration, and three with a 10/1/2019 term expiration)

**Conservation Commission** (3 vacancies, each with a 6/1/2019 term expiration)

**Finance Committee** (1 vacancy, alternate member with a term expiration of 12/1/2017)

**Forest Board** (1 vacancy with a term expiration of 10/1/2017)

**Parks & Recreation Advisory Board** (7 vacancies, term expirations to be determined)

**Zoning Board of Appeals** (2 vacancies - 1 full member with a term expiration of 10/01/2019, and one Associate member with a term expiration of 10/01/2019)